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Patrick Leigh Fermor's Mani compellingly revealed a hidden world of Southern Greece and its past. Its northern counterpart takes the reader among Sarakatsan shepherds, the monasteries of Meteora and the villages of Krakora, among itinerant pedlars and beggars, and even tracks down at Missolonghi a pair of Byron's slippers. Roumeli is not on modern maps: it is the ancient name for the lands from the Bosphorus to the Adriatic and from Macedonia to the Gulf of Corinth. But it is the perfect, evocative name for the Greece that Fermor captures in writing that carries throughout his trademark vividness of description. But what is more, the pictures of people, traditions and landscapes that he creates on the page are imbued with an intimate understanding of Greece and its history. Ever had to read a document or procedure that made no sense, was confusing or just plain boring? This book is a straight-forward handbook on everything you need to create simple, user-friendly documents and procedures, eliminate document writing problems, and cut through compliance issues. Specifically targeted towards regulated industries or those needing to meet quality standards, discover why documentation issues are consistently in the top three reasons for audit citations and how Plain Language procedures will benefit your company. Learn how to write Plain Language procedures that align with the brain's reading mechanics so that your writing doesn't drive your readers crazy. Understand the step-by-step process to rolling out Plain Language to your company and avoid common pitfalls in a site-wide documentation transformation. In this collection of articles, the author reflects on the nature of language, the art of lexicography and the developments in communication, the media and information technology in the late 20th century. The three main subjects looked at are: language at large, and particularly English, the most widely used language in the history of the world; the art and study of dictionaries and reference science, embracing all past, present and potential reference materials - from the "OED" to the "Yellow Pages"; and the processes through which communication, information and knowledge has evolved - from cave art to the personal computer. The Eats, Shoots & Leaves of legalese, this witty narrative journey through the letter of the law offers something for language lovers and legal eagles alike. This clever, user-friendly discourse exposes the simple laws lurking behind decorative, unnecessary, and confusing legal language. For better or for worse, the instruction manual for today's world is written by lawyers. Everyone needs to understand this manual-but lawyers persist in writing it in language no one can possibly decipher. Why accuse someone of making "material misstatements of fact," when you could just call them a liar? What's the point of a "last" will and testament if, presumably, every will is your last? Did you know that "law" derives from a Norse term meaning "that which is laid down"? So tell your boss to stop laying down the law-it already is. The debate over Plain vs. Precision English rages on in courtrooms, boardrooms, and, yes, even bedrooms. Here, Adam Freedman explores the origins of legalese, interprets archaic phrasing (witnesseth!), explains obscure and oddly named laws, and disputes the notion that lawyers are any smarter than the rest of us when judged solely on their briefs. (A brief, by the way, is never so.) 'It's dog eat dog in this rat race.' 'We'll burn that bridge when we come to it.' 'I hope to come first or second, or at least to win it.' The information superhighway brings more text to our door than ever before. It's just that most of it gets mangled along the way. Twenty years ago, Harold Scruby's Manglish became an instant bestseller. This version expands on the consummate mangles of the original, with all-new Scrubyisms and recent classics from the shame files of the Plain English Foundation. Modern Manglish explores the traditional linguistic traps of mixed metaphors and mispronunciation, new words and old clichés, and euphemisms, tautologies, and jargon. It also exposes the latest Manglish in serially offending professions such as politics, business, and the law. When exactly did we all become 'stakeholders seeking to leverage our paradigms to achieve best-practice scenarios moving forward'? Alongside these are the newest contenders for the Manglish crown, ranging from sports talk to silly signs, and from food speak to fancy-pants job titles. For your delectation — and perhaps chagrin — here are the worst excesses of Manglish, illustrated by Australia's premier editorial cartoonist, Alan Moir. Disability offers a new lens through which to view the effectiveness of access to justice, and the inclusiveness of the justice system as a whole. This book analyses the experience of people with disabilities through the entire justice system, from making a complaint, to investigation, and through the court/tribunal process. It also considers the participation of people with disabilities in a variety of roles in the justice system - as witness, defendant, complainant, plaintiff, lawyer, judge and juror. More broadly, it also critically examines the subtle barriers of access to justice which might exist in a given society - including barriers to grassroots disability advocacy, legal education and training, the right to vote and the right to stand for election which may apply to people with disabilities. The book is international and comparative in scope with a focus primarily on examples of legal practice and justice systems in common law countries. The work will be of interest to scholars working in the areas of human rights, equality and non-discrimination, disability rights activists and legal professionals who work with people with disabilities to achieve access to justice. This caustically funny Webster's of the workplace cuts to the true meaning of the inane argot spouted in cubicles and conference rooms across the land. It's time to face the facts: We live in the Golden Age of Bullshit. And as anyone who has ever worked in an office knows, the corporate world is a veritable sea of B.S.—and we are all drowning in it. Thank God for Lois Beckwith, an actual human being with the courage and moral fiber to cut through the crap (so to speak) and give us citizens of the working world the lowdown on what all this corporate lingua franca actually means. Breathe easy. The Dictionary of Corporate Bullshit will make your job a whole lot easier, telling you how to get ahead (kissing ass, playing golf), avoid annoying colleagues (use caller ID), and ride the elevator without ruining your career (if you gossip, use pronouns, and never talk to the CEO). If you have ever wondered what a mindshare is (some kind of drug?), puzzled over the meaning of words like impactful or incentivize (here's a clue: those are not actual words), or been faced with a glassy-eyed zombie of a coworker singing the praises of synergy, then The Dictionary of Corporate Bullshit is for you! Forget what you learned in Bschoo!—this handy reference guide will teach you everything you need to know about the empty, enraging, and just plain stupid gobbledygook that masquerades as "communication" in the working world. True to Life is a five level course designed specifically for adult learners. For people nowadays, the constant exchange of people, goods and ideas and their interaction across wide distances are a part of everyday life. However, such encounters and interregional links are by no means only a recent phenomenon, although the forms they have taken in the course of history have varied. It goes without saying that travel to distant regions was spurred by various interests, first and foremost economic and imperialist policies, which reached an initial climax around 1500 with the European expansion to the Americas and into the Indian Ocean. The motivations of European travellers for venturing to the regions of maritime and mainland Southeast Asia, which are the focus of the studies presented here, were manifold, ranging from the pursuit of power, commercial exploitation, intellectual

curiosity and the aspiration to proselytize among indigenous people. This book adds to existing knowledge on travel, travel experiences and travel writing by Europeans in mainland and insular Southeast Asia from the 16th to the 21st century, based on specific case studies. Moreover, it demonstrates how Europeans perceived religion in the region presently known as Southeast Asia. Working on the assumption that many of the European traders, seafarers, explorers and administrators arriving in Southeast Asia came as Christians, convinced of the superiority of their religion, the contributors to this volume analyse their encounters with Muslims, who had been their long-standing enemies in the Mediterranean, and with Hindus, Buddhists, and adherents of local religions. They involve themselves closely with the travelogues and the role of religions therein, and, in doing so, reveal the ways in which religion influenced the travellers' understanding of societies in maritime and mainland Southeast Asia. The volume explores a number of questions, including: How did European travellers perceive religion in different regions of Southeast Asia in different historical periods? How did the administrators, the missionaries, the natural historians and the explorers position themselves vis-à-vis Islam and Buddhism on Java and in Siam? And what do travel accounts tell us about the way Southeast Asian people perceived the Europeans? Federal contracting . . . easy? With the fourth edition of *Federal Contracting Made Easy*, it is! Whether or not you consider federal contracting easy, it is certainly easier with this guide. Used successfully by thousands of contractors and feds, this book offers practical, hands-on, no-nonsense advice. Now in its fourth edition, *Federal Contracting Made Easy* lays out the entire federal contracting process in a readable and easy-to-understand style. This book covers how government procurement works, what you can do to cut through the red tape to speed your way to winning a contract, who the key players are, and tips for overcoming obstacles. New in this edition: • Discussion of government-wide acquisition contracts (GWACs) • Updates on women-owned small business • New status of service-disabled veteran-owned small business • Expanded list of relevant websites and resources • Introduction to the new System for Award Management (SAM) Whether you are about to enter the competitive world of federal contracting or have been bidding for contracts for years and are now looking for updated information and ideas, this is the book you need. The federal government awards billions of dollars in contracts for goods and services every year. This book will help you win a piece of that business. This book looks at the forces that have made traditional legal language what it is today and suggests some reasons why the law needs plain English. It also shows why most of its peculiarities are unnecessary. An interesting examination of law as language use or discourse, this study looks at the transformation of ordinary language into a special discourse for the purposes of the legal system. It is widely accepted that legal discourse is obscure, and often the public resent the fact that access to the law of the land is obstructed by the opaqueness of legal language. This book argues that the development and maintenance of law's special language can be justified. The myth that law can be written in either plain' or ordinary' language is exploded, and the linguistic obscurity of law is traced to its necessary complexity. The notion of representation is applied to the relation that exists between legal language and ordinary language. A valuable guide on creativity and critical thinking to improve reasoning and decision-making skills Critical thinking skills are essential in virtually any field of study or practice where individuals need to communicate ideas, make decisions, and analyze and solve problems. An Introduction to Critical Thinking and Creativity: Think More, Think Better outlines the necessary tools for readers to become critical as well as creative thinkers. By gaining a practical and solid foundation in the basic principles that underlie critical thinking and creativity, readers will become equipped to think in a more systematic, logical, and imaginative manner. Creativity is needed to generate new ideas to solve problems, and critical thinking evaluates and improves an idea. These concepts are uniquely introduced as a unified whole due to their dependence on each other. Each chapter introduces relevant theories in conjunction with real-life examples and findings from cognitive science and psychology to illustrate how the theories can be applied in numerous fields and careers. An emphasis on how theoretical principles of reasoning can be practical and useful in everyday life is featured, and special sections on presentation techniques, the analysis of meaning, decision-making, and reasoning about personal and moral values are also highlighted. All chapters conclude with a set of exercises, and detailed solutions are provided at the end of the book. A companion website features online tutorials that further explore topics including meaning analysis, argument analysis, logic, statistics, and strategic thinking, along with additional exercises and multimedia resources for continued study. An Introduction to Critical Thinking and Creativity is an excellent book for courses on critical thinking and logic at the undergraduate and graduate levels. The book also serves as a self-contained study guide for readers interested in the topics of critical thinking and creativity as a unified whole. Writing in plain language is not something they teach in you school. But it is an art and a science, and you can learn how to do it and apply it—how to write for results. This book provides a step-by-step, example-filled guide to the critical aspects of writing in plain English—plain language—the type of writing people understand and to which they respond favorably. Not many people refuse to read a newspaper because it is “too easy,” but lots of people avoid technical publications and barbecue grill instructions because they are “too hard” or unintelligible. Good writers are made, not born. The examples and information in this book will guide you along the process of becoming one of those “good” writers...and you may even find yourself looking forward to your next writing project. This anthology addresses several of the most central ideas in the field of public administration. These ideas are as relevant to public budgeting as they are to performance measurement or human resource management. Collectively and individually the essays explore what Dwight Waldo referred to as the ?political theories? of public administration: issues that are ultimately unresolvable yet crucial to understanding the nature of public administrative practice. How can democracy and efficiency be balanced? Can there be a science of administration? How should we think about administrative accountability? What is the nature of the relationship between citizen and state? Is professionalism an adequate mechanism for ensuring accountability? How efficient can or should bureaucracy be? What is proper leadership by administrators hoping to address political democracy and managerial efficiency? This ASPA Classics Volumes serves to connect the practice of public policy and administration with the normative theory base that has accrued and the models for practice that may be deduced from this theory. This is a paperback edition of *Writing for Dollars*, originally published as a jacketed hardback. This unique book has been described as "the one we've been waiting for" and "a game-changer for public communication." It collects the empirical evidence for the value of plain language in business, government, and law. Professor Kimble summarizes 50 studies (no less) showing that using plain language can save organizations and agencies a ton of money and that plain language serves and satisfies readers in every possible way. They strongly prefer it to legalese and officialese, they understand it better and faster, they are more likely to comply with it, and they are more likely to read it in the first place. Because it makes for readers who are more motivated, trusting, and confident, it could even help to restore faith in public institutions. The potential benefits are extraordinary. The book also debunks the ten biggest myths about plain language, including the myths about plain legal language. It looks back on 40 highlights in plain-language history. And it outlines the elements of plain language. The book's call for clarity and simplicity is vital to everyone who writes for the public--and to every legal writer as well, since more than 15 of the studies involved legal documents. And the book's lively, distinctive style makes it a pleasure to read. Professor Kimble is a leading expert on this subject. He has lectured throughout the United States and abroad, and has won several national and international awards for his writing and work. "Joseph Kimble's book *Writing for Dollars*, *Writing to Please* [is] full of real-life examples of how plain language saves time and money for governments and businesses.... When I am doing presentations on the merits of plain language, I show the book to people, saying "I've got a whole book full of examples, from real workplaces, of what I'm talking about." That makes them realise I am talking about something that has evidence to back it up.... As an additional bonus, Kimble refutes 10 myths about plain language and describes 40 "historical highlights" in the push for plain language worldwide." -- Blog of the Center for Plain Language, *Writing for Dollars* (January 21, 2015). "Professor Joseph Kimble . . . has gathered and updated a career's worth of insight into the myths, best practices, case studies, and international developments in plain language in one accessible and indispensable little book." -- "Clear Language and Design" Newsletter (June 2013). "This book is a real "must" for anyone looking to make their legal documents more accessible." -- National Adult Literacy Agency (Ireland), "Simply Put" newsletter (February 2013). "[T]his big little book is a closing argument for the cause of clarity and simplicity in legal expression The book includes a six-page compendium of the elements of plain language [that] alone . . . make[s] the book worthy of a place on the credenza of every lawyer and judge In prose so incisive that it is itself an argument for what he advocates, Kimble dispels the myths about plain language and answers the critics. . . . Kimble's case reaches a crescendo spoken in our profession's lingua franca: dollars. Plain writing not only increases efficiency, and thereby saves time and money, it empowers the practitioner to attract, satisfy, and retain clients, and so be more successful. This is a book worth reading, worth study. It is a reference,

it is a resource, and it is a relief" -- Michigan Bar Journal (January 2013) "What a terrific compilation of resources for those of us interested in more successful workplace writing! . . . If any of you are trying to convince management that it's worth it to spend time creating more efficient and effective documents, you need to get a copy of this book." -- "Pros Write" Blog (January 2, 2013) "Kimble does not merely offer opinions. His book includes hundreds of footnotes with citations to important articles and resources for those interested in plain language. There is a treasure trove of information in these notes.... The book is readable and well organized. Kimble's list of the elements of plain language would be useful for any lawyer. For lawyers interested in more than the basics of plain language, this book is a wonderful resource...." -- The Colorado Lawyer (November 2012) "With a refreshingly honest tone,...Kimble presents compelling...arguments and evidence that plain language is the only sensible choice for any legal document...." -- American Association of Law Libraries, "Spectrum" Blog (August 22, 2012) "Kimble sets to rest arguments against using plain language...[and] gives those who care about good writing the backup they need.... The numbers [in the case studies] are astounding." -- CBA (Chicago Bar Association) Record "If you are looking for clear evidence to support the claim that plain language works, you can't go wrong with a new book, Writing for Dollars, Writing to Please by Joseph Kimble, an international expert on legal writing. It's full of examples from real agencies.... The book has over 50 case studies showing clear, measurable improvements and the value of plain language in reducing costs and increasing effectiveness." -- "Usability in Civic Life" Blog (July 5, 2012) "Joe Kimble's past writings on [plain language] have been classics; this book promises to be another." -- Raymond Ward, "The (New) Legal Writer" Blog (June 17, 2012) "The book...make[s] a powerful case for the value of plain language: the business case, the government case, and the citizens' case." -- Blog of the Center for Plain Language, Plain Language Matters (May 30, 2012) "This is the one we've been waiting for--Joe Kimble's update of his classic earlier work on the benefits of plain language, written in his lively, distinctive style. If this doesn't convince lawyers, business writers, and government writers to use plain language, nothing will. They all need to have this book and take it to heart. It promises to be a game-changer for public communication." -- Annetta Cheek, Chair, Center for Plain Language "When people demand proof that plain language works, we can now utter four short words: "Read Joe Kimble's book." Proof aside, it will also give them sound guidelines for creating clear documents, plus a fresh and inspiring history of our field." -- Martin Cutts, author of The Oxford Guide to Plain English Have you ever arrived at a lesson and had no idea what to teach them next? We all have groups that have completed sometimes years of English lessons and we are running out of material in our file. This book is meant to bridge this gap. It covers a diverse collection of discussion topics, many of which there are very few lessons available for, if any. Each lesson has a vocabulary analysis, a brainstorming question, a reading text, a discussion questions and an extended discussion tasks. They are designed with flexible levels from B2 to C1 (European framework) and can easily be adapted to the groups knoweldge of a particular subject. If your experience is similar to mine then this book is an absolute must! "Grandpa says, 'When you hear a scuffle in the darkest moment of the night make not a sound, pull up your covers, hold your breath, a passenger is traveling through your bedroom, on a midnight highway, that goes right by your bed.' I say to Grandpa, 'That's just plain creepy. Even if the creature is just passing through, I don't want it in my bedroom. I know what I'll do. I'll set a trap.' Grandpa says, 'Oh my goodness.'"

---Author's website Will "poisoned" Indians conquer the United States in the twenty-first century? Is there anything that can be done to stop them? Can the United States's oldest and most loyal Indian military ally, the Choctaws, stop them? Or do Choctaws pose the most difficult problem of all? In this provocative and incendiary book, D. L. Birchfield bluntly points out what few are willing to say: America's population superiority is now meaningless; its population density is a crippling liability; and the United States has a dangerous "Indian problem." If you don't know about the American betrayal of the Choctaws, or whether Choctaws are still loyal to the United States, or why the third largest Indian nation in North America is virtually unknown to Americans, sit back and hold on as Birchfield pulls back the curtain to reveal a startling future, with an irreverence and disdain for convention that is anything but subtle. A Plain-English Guide to Government Writing Whether you're in the public or private sector, good writing skills are critical to your success in the workplace. Plain Language in Government Writing: A Step-by-Step Guide shows you how to apply federal plain-language guidelines to every type of writing — from emails, memos, and letters to agency communications, technical procedures, and budget justification statements. Through numerous exercises as well as examples from a variety of federal and state agencies, this practical guide walks you step-by-step through every phase of the writing process, providing tips for improved clarity, conciseness, and completeness. This valuable reference will help you: Write for diverse audiences in reader-friendly, plain language Overcome writer's block Gain confidence in your ability to write — and get results Make your writing visually appealing Prepare for briefings and presentations Recognize successful writing and identify what makes it effective A Plain-English Guide to Government Writing will enable you to express yourself more clearly and concisely, produce documents more efficiently, and work more effectively with others throughout the writing process. Archaeologists are synonymous with artifacts. With artifacts we construct stories concerning past lives and livelihoods, yet we rarely write of deeply personal encounters or of the way the lives of objects and our lives become enmeshed. In this volume, 23 archaeologists each tell an intimate story of their experience and entanglement with an evocative artifact. Artifacts range from a New Britain obsidian tool to an abandoned Viking toy boat, the marble finger of a classical Greek statue and ordinary pottery fragments from Roman England and Polynesia. Other tales cover contemporary objects, including a toothpick, bell, door, and the blueprint for a 1970s motorcar. These creative stories are self-consciously personal; they derive from real world encounter viewed through the peculiarities and material intimacy of archaeological practice. This text can be used in undergraduate and graduate courses focused on archaeological interpretation and theory, as well as on material culture and story-telling. In this taut, chilling novel from the bestselling, Pulitzer Prize-winning author of The Road, Lester Ballard—a violent, dispossessed man falsely accused of rape—haunts the hill country of East Tennessee when he is released from jail. While telling his story, Cormac McCarthy depicts the most sordid aspects of life with dignity, humor, and characteristic lyrical brilliance. "Like the novelists he admires-Melville, Dostoyevsky, Faulkner-Cormac McCarthy has created an imaginative oeuvre greater and deeper than any single book. Such writers wrestle with the gods themselves." —Washington Post Featuring more than one thousand new, rewritten, and updated entries, this reference on American politics explains current terms in politics, economics, and diplomacy. In common law jurisdictions, litigants are free to choose whether to procure legal representation or litigate in person. There is no formal requirement that civil litigants obtain legal representation, and the court has no power to impose it on them, regardless of whether the litigant has the financial means to hire a lawyer or is capable of conducting litigation effectively. Self-representation is considered indispensable even in circumstances of extreme abuse of process, such as in 'vexatious litigation'. Intriguingly, although self-representation is regarded as sacrosanct in common law jurisdictions, most civil law systems take a diametrically opposite view and impose obligations of legal representation as a condition for conducting civil litigation, except in low-value claims courts or specific tribunals. This disparity presents a conundrum in comparative law: an unfettered freedom to proceed in person is afforded in those legal systems that are more reliant on the litigants' professional skills and whose rules of procedure and evidence are more formal, complex, and adversarial, whereas legal representation tends to be made obligatory in systems that are judge-based and offer more flexible and informal procedures, which would seem, intuitively, to be more conducive to self-representation. In Injustice in Person: The Right to Self Representation, Rabeea Assy assesses the theoretical value of self-representation, and challenges the conventional wisdom that this should be a fundamental right. With a fresh perspective, Assy develops a novel justification for mandatory legal representation, exploring a number of issues such as the requirements placed by the liberal commitment to personal autonomy on the civil justice system; the utility of plain English projects and the extent to which they render the law accessible to lay people; and the idea that a high degree of litigant control over the proceedings enhances litigants' subjective perceptions of procedural fairness. On a practical level, the book discusses the question of mandatory representation against the case law of English and American courts and also that of the European Court of Human Rights, the International Criminal Tribunal for the former Yugoslavia, and the Human Rights Committee. This work has been selected by scholars as being culturally important and is part of the knowledge base of civilization as we know it. This work is in the public domain in the United States of America, and possibly other nations. Within the United States, you may freely copy and distribute this work, as no entity (individual or corporate) has a copyright on the body of the work. Scholars believe, and we concur, that this work is important enough to be preserved, reproduced, and made generally available to the public. To ensure a quality reading experience, this work has been proofread and republished using a format that seamlessly blends the original graphical elements with text in an easy-to-read typeface. We appreciate your support of the

preservation process, and thank you for being an important part of keeping this knowledge alive and relevant. Can we live a moral life without God? Are religions a force of good in the world? Is there life after death? In *Why You Won't Go to Hell*, Benjamin Andrews argues that the time of religion is passing, and that humanity must create new laws and new systems to meet the challenges of a modern world based on science, logic, and the betterment of all. The book aims squarely at those who still seek answers to some of life's biggest questions, or those who live in religious communities but fear the consequences of admitting their loss of faith. By drawing on thousands of years of history and cultural beliefs from around the globe, it challenges everything we think we know about spiritualism and religious belief.... The ability to write well correlates highly with the ability to think well—to analyze information, weigh alternatives, and make decisions. Government managers must make instructions and policies clear to employees, give effective presentations, and communicate effectively with the public. In addition, government managers must model clear, effective writing for their staffs. A comprehensive chapter on using social media effectively and appropriately is included. From one of Australia's best-known writers and public intellectuals comes a funny and profound polemic about the sorry state of public language and what can--and must--be done about it. The incredible influence of Ancient Greek culture on everything from science to literature to politics continues to be relevant and hotly debated. In *'The Complete Idiot's Guide to Ancient Greece'*, you are invited to meet the Ancient Greeks and to understand their legacy by entering their world. Profiles the most important contributions of Greek culture, including mythology, philosophy, medicine and the Olympic games. Includes further reading and travel information to help in planning a personal Odyssey.

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